

# NICOLE JUENEMANN

HOME Lenexa, KS 66219 785-615-1375

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SKILLS

Creative concepts Applying elements and principles of design Adobe Creative skills Adobe Photoshop Adobe Illustrator Adobe InDesign Project management Logo design

## **EDUCATION**

### **Bachelor of Graphic Design and Media Arts**

Southern New Hampshire University, Manchester, NH August 2022- March 2024 GPA 3.88, President's List 2023, Honor Roll 2022

## **Associate of General Science**

Johnson County Community College, Overland Park, KS August 2012 - May 2019

# **JOB EXPERIENCE**

#### **Administrative Support II**

Johnson County Parks and Recreation District, Kansas, Shawnee March 2021 - Current

- Printed and processed parks and facility safety audit packets.
- Managed community relations emails as needed.
- Organized pay card forms as needed.
- Data Entry
- Assisted customers with questions.
- Managed building operations for both morning and night.

#### **Customer Service Representative**

#### City of Merriam, Kansas, Merriam

November 2016 – MAY 2021

- Created a bimonthly newsletter for the 50+ Community in the area.
- Updated class registration in Rectrac.
- Assisted in procedural supervision of the Community Center.
- Managed supervision of program participants, drop-in visitors, and event attendees while in the building.

# **OBJECTIVE**

To obtain a job in graphic design that has a great learning environment for developing and putting into practice new ideas for the company's development. Looking for entry level employment where I can develop my abilities as a graphic designer.

## **Mission Statement**

I am passionate about helping companies create a more vibrant world. Where their passion can be expressed clearly and creatively.